The Board of Hocking County Commissioners met in regular session this 3rd day of December, 2013 with the following members present John Walker, Sandy Ogle, and Clark Sheets.

**MEETING:** The meeting was called to order by President Clark Sheets.

**MINUTES:** November 26, 2013 minutes approved with correction.

**AGENDA:** Motion by John Walker and seconded by Sandy Ogle to approve the Agenda.

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**PUBLIC COMMENT:** County resident Bill Kaeppner stated that the new concrete at the Recycling Center is working well.

**BUCKEYE HILLS – RCD:** Clark stated the Soil and Water will need to appoint someone to take Larry Kinsley’s place as the member at large for the Executive RCD Board at Buckeye Hills.

**OPWC LETTER:** Motion by John Walker and seconded by Sandy Ogle to authorize President Clark Sheets to sign a letter to the OPWC for the County Engineer. Vote: Walker, yea, Ogle, yea, Sheets, yea.

**TRAVEL**: Motion by Sandy Ogle and seconded by John Walker to approve the following travel request:

1) Auditor - Ken Wilson to attend the County Liability Insurance meeting, Burr Oak State Park, Dec. 6, 2013.

2) Auditor - Ken Wilson to attend the Murray City Senior’s Meeting in Murray City, Ohio Dec 11, 2013.

3) Auditor - Ken Wilson to attend the S.E. Regional Jail Finance Committee meeting - Nelsonville, Ohio Dec. 18, 2013.

4) Auditor - Ken Wilson to attend the Laurelville Seniors meeting – Laurelville, Ohio Dec. 18, 2013.

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**TRAVEL**: Motion by John Walker and seconded by Sandy Ogle to approve the following travel request:

1) EMA - David Ogg to attend the National Weather Service - Wilmington, Ohio Dec. 4, 2013.

2) EMA - David Ogg to attend the EMAO Winter Conference - Columbus, Ohio Dec. 10, 2013.

3) EMA - David Ogg to attend the Full-scale exercise - Athens, Ohio Dec. 11, 2013.

4) EMA - David Ogg to attend the Ohio EMA - Columbus, Ohio Dec.17, 2013.

5) EMA - David Ogg to attend the Special SE District meeting – Washington County, Dec. 19, 2013.

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**MONTHLY REPORTS:** Motion by Sandy Ogle and seconded by John Walker to approve the following reports EMA, Prosecutor, Safety and the Sanitary Sewer District for the month of November. Vote: Walker, yea, Ogle, yea, Sheets, yea.

**APPROPRIATION TRANSFERS:** Motion by Sandy Ogle and seconded by John Walker to approve the following Appropriation Transfers:

1) Clerk of Courts - $48,000.00 from A02E02/Salaries to A02E03/Supplies

2) Clerk of Courts - $300.00 from A02E04/Equipment to A02E03/Supplies

3) Clerk of Courts - $1,000.00 from D51-03/Equipment to D51-02/Supplies

4) Clerk of Courts - $900.00 from D51-08/Travel to D51-02/Supplies

5) Clerk of Courts - $1,000.00 from D51-01/Salaries to D51-02/Supplies

6) Common Pleas Ct - $250.00 from Ao2B08/Witness Fees to AO2B10/Travel

7) Sheriff - $550.00 from A06A07/Training School to A06A16/Web Check

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**ADDITIONAL APPROPRIATIONS:** Motion by John Walker and seconded by Sandy Ogle to approve the following Additional Appropriations:

1) VOCA - $1,803.00 to TT62-15/Fringes/Salary

2) Old Straitsville Water - .97¢ to Q46-08/Transfer

3) Emergency Alert - .30¢ to D84-02/Transfer

4) CDBG 07 - .10¢ to T99-03/Transfer

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**FUND TRANSFER:** Motion by Sandy Ogle and seconded by John Walker to approve the following Fund Transfer:

1. Old Straitsville Water - .97¢ from Q46-08 to County
2. Emergency Alert - .30¢ from D84-02 to County
3. CDBG 07 - .10¢ from T99-03 to County

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**ADVANCE REQUEST:** Motion by John Walker and seconded by Sandy Ogle to approve the following Advance Request.

1) Integrated Intervention - $6,000.00 to General Fund

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**COLUMBIA GAS:** John said that he will be talking to the County Engineer Bill Shaw regarding the Columbia Gas Lease.

**DISCUSSION:** Sandy said that Henson Software Company will be attending the December 17th meeting to talk to the Commissioners regarding the Clerk of Courts software.

**EXECUTIVE SESSION:** Motion by John Walker and seconded by Sandy Ogle to enter into Executive Session at 9:20AM to interview for the janitorial position. Roll Call: Walker, yea, Ogle, yea, Sheets, yea.

**EXIT EXECUTIVE SESSION:**Motion by John Walker and seconded by Sandy Ogle to exit Executive Session at 11:05: AM with no action taken. Roll Call: Walker, yea, Ogle, yea, Sheets, yea.

**RECESS:** 11:05AM **RECONVENE:** 11:09AM

**AREA ON AGING TITLE III AGREEMENT:** Motion by Sandy Ogle and seconded by John Walker to authorize President Clark Sheets to sign the Area Agency on Aging 2014/2015 Title III Agreement.

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**AUDITOR KEN WILSON:** Auditor Ken Wilson and the Commissioners discussed the 2014 budget and Ken presented a snapshot of what the end of the 2013 budget year. Ken said that there is going to be a $2,874,778.00 carryover from 2013 but the projected revenue for 2014 is $6,681,003.00 with the projected expense being $7,816,206.00 leaving a projected deficit of $1,135,203.00. John stated that they need to look at the budget to make some adjustments.

**5% STIPEND:**  Motion by John Walker and seconded by Sandy Ogle to give a one-time stipend increase of 5% that will be in the salary line item of the General Fund Departments with the exception of the Veterans Services and the Sheriff’s Department.

Vote: Walker, yea, Ogle, yea, Sheets, yea.

**ADJOURNMENT:** Motion by John Walker seconded by Sandy Ogle to adjourn the meeting. Vote: Walker, yea, Ogle, yea, Sheets, yea.

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| Peggi Warthman, Clerk |  |  |
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|  |  | Board of Hocking County Commissioners |
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| This is to certify that the above is the true action taken by this Board of Hocking County Commissioners at a regular meeting of the Board held on December 3, 2013. | | |
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| Peggi Warthman, Clerk |  | Clark Sheets, President |