

COMMISSIONERS MEETING MARCH 23, 2020

The Board of Hocking County Commissioners met in emergency session this 23rd of March 2020 with the following members present: Sandra Ogle, Jeff Dickerson, and Gary Waugh.

MEETING: Meeting was called to order by President Gary Waugh.

MINUTES: Motion by Sandra Ogle and seconded by Jeff Dickerson to table the minutes.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

AGENDA: Motion by Jeff Dickerson and seconded by Gary Waugh to approve agenda.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

TIM MEEHLING AND CRAIG HARTMAN:

Sewer Supervisor Tim Meehling and Sewer Assistant Craig Hartman was put on the agenda by the Commissioners to discuss safety procedures during COVID-19. Commissioner Ogle discussed with Tim and Craig staying 6 ft apart, as much as the job will allow. The sewer department is an essential job, but there needs to be precautions. Taking two vehicles while traveling will help keep their distance.

Commissioner Dickerson discussed when warmer weather approaches, the Sewer department will need two vehicles while one-person mows and the other to do what else is necessary that day. This will also help cut down on overtime.

Major Caleb Moritz suggested Craig Hartman perhaps takes the County Expedition, since it's 4-wheel drive. This may be better suited for the gentlemen.

CHRISTI MOHLER:

Custodian Christi Mohler was put on the agenda by the Commissioners to discuss safety procedures during COVID-19. Commissioner Ogle and Christi discussed what parts of her job are essential and non-essential. Christi will come early or come after closing and will clean high touch areas, restrooms, and sanitize. Offices will empty trash into bins that will sit in the hallways, and Christi will empty these hallway trash bins daily. The Clerk will send out an email alerting department of this procedure for the time being.

BRIAN WYSKIVER:

Maintenance Brian Wyskiver was put on the agenda by the Commissioners to discuss safety procedures during COVID-19. Brian will come in and unlock the doors, and finish any projects for the day, then proceed to go home for the day. He will stay on call for emergency situations. If a department needs anything essential done, they may email Brian. The Clerk will add this to her email alerting departments.

Auditor Ken Wilson asked if a department needs anything accomplished if a 24-36 hour notice would be efficient. Commissioner Ogle said yes.

KAULA FUNK:

Commissioners Clerk Kaula Funk was put on the agenda by the Commissioners to discuss safety procedures during COVID-19. Commissioners discuss the Clerk working from home, coming into the office as needed for essential business. All phone calls will be forwarded and still answered, as well as emails.

Auditor Ken Wilson asked about checking the mail. Clerk Kaula Funk replied that she would be checking in on the mail almost daily, and will address anything within the mail that needs attention while in the office for the day.

COMMISSIONERS MEETING MARCH 23, 2020

DISCUSSION:

Commissioner Ogle went down the list of departments under the Commissioners and discussed who was essential and what the procedures will be temporarily.

Planning will close, there is nothing essential in the office.

Records will close.

Gretchen Gregory, Grant Coordinator, will work from home as much as possible and come in only for essential tasks.

Mark Stout, IT Director, will work upon his discretion and what he feels comfortable doing.

EMA is essential. The Commissioner want an individual in the office 5 days a week.

Josh Givens, Lodging Tax Administrator, will come in 3 days a week and preform essential job tasks.

Major Caleb Moritz added that the Health Commissioner closed down the Cabins as of this evening at midnight until further notice.

Brain Wyskiver asked how long this will be in effect. Commissioner Ogle replied nobody knows, until further decision is made. Commissioner Dickerson added that the reason the Commissioners are taking such actions for the health and well being of the employees and the public.

Motion by Sandra Ogle and seconded by Jeff Dickerson to put all previous discussed job functions into effect at midnight.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Clerk of Courts Sharon Edwards discussed that Common Pleas Court Judge will only be open on Tuesdays until April 30, 2020. Major Caleb Moritz added that the Judge will be on call for emergency situations and will try to take care of everything on that one day of the week.

GENERAL BUSINESS:

Hocking Hills Tourism Association respectively request that all late fees or penalties be suspended until June 30th.

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve the request, with discussion.

Commissioner Dickerson asked for clarification on the closing of cabins and the request for suspending late fees and penalties.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

APPROPRIATION TRANSFER:

Commissioners - \$4,500 from Contingencies A15A17A to Memorial Day Expenses A09D06

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

UNITEDWAY:

Motion by Jeff Dickerson and seconded by Gary Waugh for Commissioner Ogle to sign a document for Emergency Food Shelter in regards to UnitedWay.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

COMMISSIONERS MEETING MARCH 23, 2020

SETTLEMENT AGREEMENT AND RELEASE:

Motion by Sandra Ogle and seconded by Jeff Dickerson to sign and approve the formal Settlement Agreement and Release with Xpress Underground for the Mediation and agreement of \$50,000 and finishing all projects.

Roll Call Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Auditor Ken Wilson asked for clarification on the \$50,000 coming from the sewer fund and not the general fund. Commissioner Waugh replied that Stantec stated the money will be used from grants or loans, not general fund.

Commissioner Dickerson added that Commissioner Waugh did an amazing job and Gary Silcott from Stantec has been great to work with.

COMMISSIONER MEETINGS:

Commissioners and Clerk discussed a letter from Prosecutor Ben Fickel with procedures that are excepted during the state of emergency and state at home order.

Motion by Gary Waugh and seconded by Sandra Ogle for the Board of Commissioners to meet once a week on Thursdays, at 9:30am until further notice.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

DISCUSSION:

Further discussions about conference calls, Facebook live, other means of meetings, and how they may work for the Commissioners during this time.

Clerk will send out emails to elected officials if there are any upcoming important meetings to attend.

ADJOURNMENT:

Motion by Sandra Ogle and seconded by Jeff Dickerson to adjourn.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Kaula Funk, Clerk

Board of Hocking County Commissioners

This is to certify that the above is the true action taken by this Board of Hocking County Commissioners at an emergency meeting of the Board held on March 23, 2020.

Kaula Funk, Clerk

Gary Waugh, President