

COMMISSIONERS MEETING APRIL 16, 2020

The Board of Hocking County Commissioners met in regular session this 16th day of April 2020 with the following members present: Sandra Ogle, Jeff Dickerson, and Gary Waugh.

MEETING: The meeting was called to order by President Gary Waugh.

MINUTES: Motion by Sandra Ogle and seconded by Jeff Dickerson to table the approval of minutes to a later date.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

AGENDA: Motion by Jeff Dickerson and seconded by Sandra Ogle to approve agenda.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

BILLS: The following bills were presented before examination and approval:

<u>Name</u>	<u>No.</u>	<u>Purpose</u>	<u>Amount</u>
Logan Daily News	1091	Legal Notices – BOE	565.00
Frontier	1092	Veterans Fax Line – Comm.	51.65
Wex, Inc.	1093	Fuel for Cruisers – Sheriff	6422.44
Don Wood Automotive	1094	Vehicle Repairs – Sheriff	146.44
Lexipool	1095	Annual Law Enforcement – Comm.	6420.00
Various Vendors	1096	2020 Legal Fees – Comm.	1125.00
ComDoc Leasing	1097	Lease Payments- Sheriff	109.98
National Pen	1098	Items for Outreach & Fair – Veterans	3207.32
Various Vendors	1099	Expense Sheets – HCSO	75.00
American Court Services	1100	Drug Test Program – Common Pleas	657.50
Various Vendors	1101	Expense Sheets – Prosecutor IPS	418.68
Various Vendors	1102	Expense Sheets – Prosecutor IPS	40.93
Vinton County National Bank	1103	One Dollar Stamps – HSW	50.00
Vinton County National Bank	1104	Fifty-Five Cent Stamps	55.00
Vinton County National Bank	1105	Office Supplies – HSW	105.89
Vinton County National Bank	1106	Newsletter Printing – HSW	154.53
Frontier	1107	Sewer Summary Bill – Comm.	404.40
Office City Express	1108	Supplies – Prosecutor SVAA	6.25
Integrated Management Solutions	1109	Drug Court System – Addiction TX	400.00
American Court Services	1110	Drug Court Lab – Addiction TX	2449.00
Hopewell Health Centers	1111	Treatment Costs – Addiction TX	2312.72
TASC of SE OH	1112	Counseling – Addiction TX	5701.20
Amazon	1113	Air Purifier – 911	172.57
ComDoc	1114	Copier – SHSC	421.45
Danielle Arnett	1115	Exercise Class – SHSC	300.00
Various Vendors	1116	Emergency Legal Assistance – Prosecutor VOCA	93.46

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Ward & Ward	1117	Placemats for National Crime Victims Right Week – Prosecutor VOCA	760.00
Various Vendors	1118	Mileage – Prosecutor VOCA	32.48
Wes Gilkey	1119	Mileage – Prosecutor HOPE	418.18
Various Vendors	1120	Expense Sheets – Prosecutor COAP	75.00
Various Vendors	1121	Expense Sheets – Prosecutor COAP	269.51
Various Vendors	1122	Expense Sheets – Prosecutor COAP	617.80
South Central Job & Family	1123	Recovery Support Services – Prosecutor’s Office	756.83
Hopewell Health Centers	1124	Misc. Services – Prosecutor	44437.30
Hocking County Board of DD	1125	Home Visitor Training – Prosecutor	3435.92
Various Vendors	1126	Expense Sheets – Prosecutor COAP	358.57
Various Vendors	1127	Expense Sheets – Prosecutor COAP	340.92
Various Vendors	1128	Expense Sheets – Prosecutor COAP	150.00
Caleb Moritz	1129	Reimbursement for Hand Sanitizer – Sheriff	102.00
Corporate Payment Systems	1130	Reimbursement Hand Sanitizer – Sheriff	68.00
Various Vendors	1131	Office Supplies – Auto Gas	239.03
Gordo Flesch Co.	1132	Maintenance Agreement – Auto Gas	177.81
TAM Construction	1133	Installation on Sutton Rd – Auto Gas	4600.00
Randy Moore	1134	Gasoline and Fuel – Auto Gas	6421.01
Randy V. Moore	1135	Fuel – Auto Gas	1468.93
Hocking Valley Feed Co.	1136	Grass Seed – Auto Gas	60.00
SC Construction	1137	Cold Mix – Auto Gas	1821.83
Patton’s Truce Service	1138	Parts for Repairs and Restock – Auto Gas	504.67
Marty’s Wrecker Service	1139	Towing – Auto Gas	150.00
Ferrellgas	1140	Renew Rental of Tanks – Auto Gas	65.00
Cintas Corp	1141	Rental and Cleaning – Auto Gas	297.77
Cintas Corp	1142	Sanitize Restroom – Auto Gas	96.06
Saving Hardware	1143	Misc. Items – Auto Gas	83.24
Saving Hardware	1144	Misc. Bridge – Auto Gas	106.63
Madison Energy	1145	Service – Auto Gas	1948.79
City of Logan	1146	Water and Sewage – Auto Gas	384.40
Logan Daily News	1147	Renew Subscription – Auto Gas	126.00
BSS Waste	1148	3-month Service – Auto Gas	423.00

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OHM Advisors	1149	Professional Services – Auto Gas	495.00
Hocking Valley Concrete	1150	Concrete Bridge Materials – Auto Gas	919.50
Hocking Valley Concrete	1151	Concrete Bridge Materials – Auto Gas	1050.75
HDS White Cap Construction Supply	1152	Material – Auto Gas	1020.00
Chromate Industrial Corp.	1153	PPE – Surgical Masks	695.00

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve the bills.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

WPCLF CONTRACT:

Kevin Smith, Registered Sanitarian with the Hocking County Health Department, presented the Commissioners with the bid summary for WPCLF Contract 2019-001 with the following bids received:

MJW Excavating in the amount of \$13,835.00, K.G. Helber Construction in the amount of \$16,400.00, M.E. Good & Sons in the amount of \$19,800.00, Falls Septic in the amount of \$21,400.00, and Krista's Porta Johns & Septics in the amount of \$29,500.00.

Motion by Gary Waugh and seconded by Sandra Ogle to award the WPCLF Contract #2019-001 to MJW Excavating for the amount of \$13,835.00 and permitting fees in the amount of \$50.00 for a total contract amount of \$14,335.00.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

DISTRICT ADVISOR COMMITTEE:

Motion by Gary Waugh and seconded by Jeff Dickerson to adopt the Approval by the District Advisory Council for The Policy Authorizing the Health Commissioner to Act on the Board of Health's Behalf.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

FOR THE RECORD: Motion by Sandra Ogle and seconded by Gary Waugh to go back into appointments for Auditor Ken Wilson at 9:36am.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

AUDITOR:

Auditor Ken Wilson discussed with the Commissioners the reappraisal contract for the reevaluations for the year of 2022. Two bids were received. First bid was from Lexor Appraisal in the amount of \$397,000.00, and the second bid was from Appraisal Research in the amount of \$355,000. With the combination of price and past history with the County, Auditor Ken Wilson recommends Appraisal Research. Work needs to be completed by March 2023 and submitted to the Department of Taxation. The document has been reviewed by the Hocking County Prosecutor. A signature from the President of the Board is required on 3 copies.

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

DISCUSSION:

Auditor Ken Wilson presented the Commissioners with a sales tax permissive worksheet. Further discussion about the budget, and ideas of what numbers may look like when monthly sales tax revenue

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numbers are released. Commissioner Dickerson added that the population of inmates was already decreasing, which in return will raise per diem costs.

Auditor Ken Wilson discussed current real estate, and the fear of loss of value. Considering the current Pandemic, homes are still being sold at or above asking price still and equaling what they typically do this time of the year.

Commissioner Ogle discussed a concern of running out of money by October for the Jail bill. Wilson added that the Governor had ordered BWC to give back a total of \$1.6 billion to the Counties in the State of Ohio. For Hocking County this number may possibly look to be around \$92,700.00. This will allow the County help in paying premiums for the year.

Commissioner Ogle asked Auditor Ken Wilson how he felt about a COVID guard being put up in office to conduct business with the public and still be protected. Wilson mentioned perhaps surveying other offices and seeing if this is something other elected officials or appointed authorities may be interested in.

Discussion between the Auditor and the Commissioners continued about COVID protocols and procedures. Commissioner Dickerson added that gloves are not advised during this time.

PUBLIC COMMENT:

Attorney Steven Proctor commented that he has visited the Athens County Courthouse and they are requiring you must wear a mask and can only visit the office in which you came for.

FOR THE RECORD:

Motion by Sandra Ogle and seconded by Jeff Dickerson to add Steven Proctor to the agenda at 10:32am.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

ATTORNEY STEVEN PROCTOR:

Attorney Steven Proctor presented the Commissioners with the closing paperwork for the purchase of Lee Howydshell's Banquet Party House. The document only requires one signature, and was previously approved by the Hocking County Prosecutor. The final closing will be tomorrow April 17.

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve the President to sign prorated taxation agreement.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Commissioner Dickerson would like to add to the record that the purchase of this building was not done by the General Fund. Commissioner Ogle elaborated more that the Scenic Hill Senior Center was purchased with pooling of money from events, donations, etc.

Proctor presented the Commissioners with another document to be signed for the closing of Lee Howydshell's Banquet Party House. The document only requires one signature as well. This is a closing statement.

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve the President's signature.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Proctor presented a formal promissory note for the remainder of the cost owed, to be paid in 2 installments. Commissioner Ogle asked for clarification on the note because the current verbiage sounds like the Hocking County Commissioners are responsible for the last 2 installments. The suggestion is to revise the document stating the Scenic Hill Senior Center is the responsible party of these payments.

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Motion by Sandra Ogle and seconded by Jeff Dickerson to rewrite the promissory note.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Attorney Steven Proctor added that he will make copies for all parties, and that the deed will be signed tomorrow by Lee Howdysshell.

Motion by Sandra Ogle and seconded by Jeff Dickerson for the President Gary Waugh to sign the document once those changes are made.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

FOR THE RECORD: Motion by Sandra Ogle and seconded by Jeff Dickerson to go back into general business at 10:45am.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

TARGET OF OPPORTUNITY GRANT:

Target of Opportunity Grant requesting an extension on grants. Commissioner Ogle asked who was the recipient of the grant. After further discussion, more information was needed before making decision.

Motion by Sandra Ogle and seconded by Jeff Dickerson to sign the document once more information was gathered.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

ADDITIONAL APPROPRIATION:

EMS - EMS COVID-19 S2020 \$10,000.00

Motion by Sandra Ogle and seconded by Jeff Dickerson.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

APPROPRIATION TRANSFER:

Auditor - \$100 from Real Estate Assessment Supplies J14-02 to COVID-19 J14-09

Motion by Sandra Ogle and seconded by Jeff Dickerson.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

RECESS: Motion by Sandra Ogle and seconded by Gary Waugh at 10:51am.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

END RECESS: at 11:06am.

FOR THE RECORD: Due to technical difficulties with the public video system, the Commissioners took a quick recess and will redo the transfers that was not on the video recording.

TARGET OF OPPORTUNITY GRANT:

During the recess, Commissioner Ogle received clarification on the Target of Opportunity Grant. This grant is required by the state, because the money is going through the County to go to places like Integrated Services during this pandemic.

Motion by Sandra Ogle and seconded by Jeff Dickerson to second.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

APPROPRIATION TRANSFER:

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SHS - \$2,000.00 from SHSC S24-02 Supplies to S24-03 COVID-19

Motion by Jeff Dickerson and seconded by Sandra Ogle.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Auditor - \$100.00 from Real Estate Assessment Supplies J14-02 to COVID-19 J14-09

Motion by Sandra Ogle and seconded by Jeff Dickerson.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Auditor - \$200.00 from Supplies A01B03 to COVID-19 A01B12D

Motion by Jeff Dickerson and seconded by Sandra Ogle.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

ADDITIONAL APPROPRIATION:

EMS - EMS COVID-19 S2020 \$10,000.00

Motion by Sandra Ogle and seconded by Jeff Dickerson.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

MONTHLY REPORT:

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve the Dog Warden's March 2020 report.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

DISCUSSION:

Commissioner Waugh read a memo from Gary Silcott from the Engineer firm Stantec regarding the Murray City sewer project. Multiple complaints about this project are brought to the attention of Stantec and the Commissioners.

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve for Gary Silcott to call the bond if needed without waiting for the Commissioners approval.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Commissioner Dickerson asked if the contractor was not working due to COVID-19. Commissioner Ogle commented that they are not working because of COVID-19, but the Governor said they are essential and they can work.

Commissioner Ogle discussed general fund employees, under the authority of the Commissioners, wearing a mask if they are less than 6 ft apart.

Motion by Sandra Ogle and seconded by Jeff Dickerson for all general fund employees, under the Commissioners, to wear a mask if you are less than 6 ft apart.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Commissioner Ogle discussed the increase in volume of work at the Board of Elections during the election proves in the middle of a Pandemic. Board of Elections was not prepared for these new procedures.

Motion Jeff Dickerson and seconded by Gary Waugh to approved Lodging Tax Administrator to help at the Board of Elections on Monday, Wednesday, and Fridays.

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Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Motion by Sandra Ogle and seconded by Jeff Dickerson to give Sandy permission to speak with the offices about the guards.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Discussion among the Commissioners about Maintenance Brian Wyskiver painting the Elevator, Goodcare offering a supply of masks for purchase, and IT Director Mark Stout setting up voicemail for Janitor Christi Mohler.

Commissioner Ogle discussed EMA using the Senior Citizen vehicle if they need to transport during this time. Motion by Jeff Dickerson and seconded by Gary Waugh to allow EMA to use the Senior Citizen vehicle.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Commissioner Dickerson added that the Pandemic will last awhile, citizens are stressed. Nobody has dealt with this situation before and he urges the Board not to open to quickly.

ADJOURNMENT: Motion by Jeff Dickerson and seconded by Sandra Ogle to adjourn.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea

Kaula Funk, Clerk

Board of Hocking County Commissioners

This is to certify that the above is the true action taken by this Board of Hocking County Commissioners at a regular meeting of the Board held on April 16, 2020.

Kaula Funk, Clerk

Gary Waugh, President