

## COMMISSIONERS MEETING MAY 21, 2020

The Board of Hocking County Commissioners met in regular session this 21<sup>st</sup> day of May 2020 with the following members present: Sandra Ogle, Jeff Dickerson, and Gary Waugh.

**MEETING:** The meeting was called to order by President Gary Waugh.

**MINUTES:** Motion by Sandra Ogle and seconded by Jeff Dickerson to approve April 09<sup>th</sup> minutes.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Motion by Gary Waugh and seconded by Jeff Dickerson to approve April 02<sup>nd</sup> minutes.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

**AGENDA:** Motion by Jeff Dickerson and seconded by Sandra Ogle to approve the agenda.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

**BILLS:** The following bills were presented before examination and approval:

<b><u>Name</u></b>	<b><u>No.</u></b>	<b><u>Purpose</u></b>	<b><u>Amount</u></b>
Collins Flags	1428	Memorial Day Flags – Veterans	2116.80
Henschen & Assoc.	1429	Annual Fee – Probate	745.00
Stantec	1430	Contract Services Enterprise – Comm.	16365.48
Stantec	1431	Contract Services Enterprise – Comm.	525.50
Various Vendors	1432	2020 Legal Expense – Comm.	277.50
ComDoc	1433	Monthly Maintenance – Treasurer	61.14
American Court & Drug Testing	1434	Electronic Monitors – Common Pleas	2715.50
City Electric Supply	1435	One Case of LED Bulbs – Comm. Courthouse	47.50
City Electric Supply	1436	Case of Light Bulbs – Comm. Courthouse	135.66
Office Mart	1437	Cleaning Supplies – Comm. Courthouse	616.52
Frontier	1438	Veterans Fax Line – Comm.	51.65
Wex, Inc.	1439	Fuel for Cruisers – Sheriff	5519.95
K&M Tire	1440	Eagle Ultra GRP Tires – Sheriff	928.00
ComDoc Leasing	1441	Lease Payment for Copier – Sheriff	109.98
Corrections Commission of SE OH	1442	Various Medical Costs – Sheriff	625.77
Office City	1443	Receipt Book for Background Checks – Sheriff	33.99
Treasurer State of Ohio	1444	BCMH 2020 – Comm.	3320.47
Ho. Co. Engineer	1445	Gasoline – Veterans	255.98
Office City Express	1446	Office Supplies – Drafting	17.99
Various Vendors	1447	Public Defender – Comm.	6097.45
ComDoc	1448	Monthly Maintenance – Treasurer	25.44
Various Vendors	1449	Clarence Beougher Foreclosure – Prosecutors	642.40

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Madison Energy Cooperative	1450	Service – Dog and Kennel	120.61
Ho. Co. Recorder	1451	Release of Tax Liens – Treasurer	608.00
Jay Patterson	1452	Mediation Services – Common Pleas	212.50
Goodcare	1453	Supplies – Common Pleas	1045.00
Appraisal Research Corp.	1454	2022 Reappraisal Contract – Auditor	13910.87
Stantec	1455	Contract Services – Enterprise – Comm.	11804.00
Logan Glass & Window	1456	Replace Window – Comm.	275.00
Logan Glass & Window	1457	Sneeze Guards – Comm.	5235.00
USA Bluebook	1458	Testing Supplies – Sewer	1215.60
Kevin’s Service	1459	Oil Change – Sewer	103.30
MASI	1460	Testing Material – Sewer	100.25
AEP	1461	Service – Comm.	585.89
AT&T	1462	Service – Comm.	1060.92
Integrated Management Solutions	1463	2020 Drug Court – Addiction TX Project	400.00
Hopewell Health Centers	1464	2020 Treatment Costs – Addiction TX Project	1199.12
Amazon	1465	CyberPower – 911	294.40
Amazon	1466	USB Speakers and Headsets – 911	134.83
Quill	1467	Office Supplies – SHSC	35.97
ComDoc Leasing	1468	Copier Lease – SHSC	421.45
Arab Termite and Pest Control	1469	Pest Control Visits – SHSC	20.00
Hudson Energy Services LLC	1470	Early Termination Fee – SHSC	100.00
APG Media Ohio LLC	1471	Advertising – SHSC	100.00
Ho. Co. Engineer	1472	2020 Gasoline – Municipal MAT	62.10
American Court & Drug Testing Services	1473	Electronic Monitoring for TCap – Common Pleas	285.00
Hocking County Board of DD	1474	For Home Visitor & Training – Prosecutor	3469.56
South Central Job & Family	1475	Recovery Support – Prosecutors Office	36851.65
Office City	1476	Receipt Book for CCW – Sheriff	33.99
Campass Materials	1477	Salt – Auto	100539.37
Mar-zane, Inc.	1478	Various Material – Auto	318.60
Melvin Stone Company	1479	Rip Cap – Auto Gas	9015.73
Southeastern Equipment Co.	1480	Switch for Loader – Auto	60.51
Ag-Pro Companies	1481	Clutch & Valve for Tractor – Auto	4868.46
Cintas Corp.	1482	Rental & Cleaning – Auto	172.37
Vinton County National Bank	1483	Loan Payment – Auto	30569.64
Mike’s Lumber Co.	1484	Material for Repairs – Auto	44.95
Madison Energy Corp.	1485	Service – Auto	813.95

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Motion by Sandra Ogle and seconded by Jeff Dickerson to approve bills.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

**EXECUTIVE SESSION:** Motion by Jeff Dickerson and seconded by Sandra Ogle with Sheriff Lanny North, Major Caleb Moritz, Chief Dave Valkinburg, and Health Commissioner Doug Fisher under Courthouse Security at 9:33am.

Roll Call Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

**END EXECUTIVE SESSION:** at 10:12am with no action taken.

**EXECUTIVE SESSION:** Motion by Jeff Dickerson and seconded by Sandra Ogle with Jessica Hoag, Bill Hoag, Attorney Ryan Shepler, and Jill Squires under Contracts at 10:12am.

Roll Call Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

**END EXECUTIVE SESSION:** at 10:35am with no action taken.

### **JESSICA DICKEN AND MIKE SCHRADER:**

Jessica Dicken (Hocking County Fair Board Secretary) and Mike Schrader (Hocking County Fair Board Vice President) had two matters of business to discuss with the Board of Commissioners. Jessica presented the Commissioners with a certificate for the Hocking County Fair for 2019. This certification is the states recognition that Hocking County held their yearly County fair. Jessica and Mike discussed the grandstand update with the Commissioners. To bring the current grandstands up to code it will cost \$25,000.00. The fair board was notified that the grandstand project would not be covered in the Capital Improvement Grant like they had hope. The Hocking County Fair Board has recently joined the Hocking Hills Chamber of Commerce and the Tourism Association. Commissioner Dickerson suggested approaching these organizations and offer a trade of helping with funding and events, such as the AirStream event. Commissioner Ogle agreed that these organizations may be able to help with funding such as the CIC revolving loan fund. The Capital Improvement Grant will help update much needed electrical work. Commissioner Ogle mentioned a last resort of borrowing the money in the Counties name and the Fair Board making the loan payments. Commissioner Dickerson asked if \$25,000 would completely fix the grandstands and bring them to code. Mike replied yes, that amount would fix the grandstands. Future plans for the grandstands would be to fix them up to code, then over the years collect donations, event money, etc. to possibly cover the grandstands so that generations to come can enjoy the same grandstands. Commissioners suggest starting with the organizations first, then come back to the Board for an update.

Commissioner Dickerson asked about the upcoming graduation parade that will be started from the Fairgrounds. Jessica reassured the Commissioners that there is a contract in place, proper adult supervision at all times, a member of the Fair Board present at all times, as well as a clean up crew provided by the Logan Hocking School Board. Commissioner Dickerson asked to please remember no parking at the Youth Center during events like this weekend.

### **EMA:**

EMA Director Cesalie Gustafson and Sonja Miller discussed with the Commissioners available funding to help assist during COVID. Cesalie has already applied for FEMA. Commissioner Ogle asked if FEMA would cover overtime due to COVID, mask purchases, etc. Cesalie replied that FEMA is still in the decision process for specific COVID purchases and what is claimable. Cesalie expressed the importance of keeping track of the use of products, because FEMA only pays for what was used, including masks. There is currently no deadline to apply for the assistance. Commissioner Waugh asked

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if there was a supply of masks for the front door. Commissioners and Cesalie discuss thoughts on reopening, and what they may look like.

**RECESS:** Motion by Gary Waugh and seconded by Jeff Dickerson to take a 10-minute recess at 11:22 am

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

**END RECESS:** at 11:33 am.

### **BRIAN WYSKIVER:**

Maintenance Brian Wyskiver discussed with the Board of Commissioners what reopening the Courthouse may look like. There will be extra duties, elevator procedure changes, flow of directions, signs, etc. Commissioner Dickerson mentioned making sure the water fountains are shut off.

### **MAJOR CALEB MORITZ:**

Major Caleb Moritz asked the Commissioners if they would like to send out an email asking office holders their suggestions on reopening the Courthouse, and what procedures they would like to see put into place. Major asked if the Board would like the clerk to send the email or the Sheriff's office. The Commissioners replied that the clerk can send the email out. Major checked to see if Judge Wallace would allow the Commissioners to meet in Common Pleas for adequate spacing procedures. Judge Wallace agreed, as long as they could do 9am.

### **DISCUSSION:**

Motion by Jeff Dickerson for Commissioners Meetings to resume on Tuesdays and Thursdays at 9:30am, with the exception of next Thursday at 9:00am in the Common Pleas courtroom.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Commissioner Dickerson reminded the public that the courthouse is still currently closed to the public, including meetings, but meetings are available still on Facebook live until the courthouse opens entirely.

Motion by Sandra Ogle and seconded by Gary Waugh to set a tentative date for reopening the courthouse to June 01, 2020 once all plans are in place.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Motion by Sandra Ogle and seconded by Jeff Dickerson for Mark Stout, IT Director, to order bottles from Amazon for hand sanitizer to be filled in.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

**FOR THE RECORD:** Motion by Sandra Ogle and seconded by Jeff Dickerson to return to general business.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Motion by Sandra Ogle and seconded by Gary Waugh for Sandy to come up with bottles for the hand sanitizer if Mark is unable to purchase the bottles.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Motion by Sandra Ogle and seconded by Jeff Dickerson to order more disinfectant.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

### **ADDITIONAL APPROPRIATION:**

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Dog and Kennel - Dog and Kennel Other Expense B05-11 \$550.00.

Motion by Sandra ogle and seconded by Jeff Dickerson to approve.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Commissioners - \$300.00 from Other Expense A01A11D to Supplies A01A03

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

### **CERTIFICATION OF ADDITIONAL REVENUE ADDITIONAL APPROPRIATIONS:**

911 - 911 021002 Workers Comp S21-10 \$3,087.71

Lodging Tax - Lodging Tax Fringes C03-02 \$186.92

EMS - EMS Other Expenses S20-15 \$15,911.42

Common Pleas - PSI Writer Grant Salaries PSI Writer Grant TT72-01 \$171.09; Felony Drug Court Salaries/Fringes Felony Drug H34-01 \$223.30

Engineer - Auto Gas Road MTLs. K02-12 \$14,614.18

Title Office - Certificate of Title Salaries D51-01 \$481.42

Juvenile - Rural Drug Court Salaries & Fringes MM18-01 \$28.95; Felony Delinquent Salaries & Fringes MM23-24 \$463.64

Treasurer - Treas DETAC #227 Treas Expense BA05-01 227002 \$113.11

Commissioners - County 001077 Salaries Employees A01A02 \$31,156.70; Sewer 038003 Salaries – Ho Co Sewer P38-01 \$318.93

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

### **UNION FURNACE:**

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve the Contractor's Estimate 3 from Fields Excavating, Inc. for the Union Furnace Sanitary Sewer project in the amount of \$272,099.84.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve the Contract Change Order 1 for Union Furnace Sanitary Sewer in the amount of \$15,000.00.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

### **MURRAY CITY:**

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve the OWDA disbursement request 15 for the Murray City Sewer Facilities to AEP Ohio in the amount of \$261.26.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve the underground billing for AEP in regards to the Murray City sewer project.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

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## **ENGINEER:**

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve the application of approval of underground construction by Frontier Communications to Bore under Big Pine Rd to Sower Rd.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

## **PROCUREMENT CARD:**

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve a procurement card for EMS Director Scoot Brooker.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

## **JUDGE WALLACE REQUEST:**

Motion by Sandra Ogle and seconded by Jeff Dickerson to wait until the Commissioners hear back about the grant Gretchen is working on for Common Pleas, before they approve Judge Wallace's request to hire outside cleaning service.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

**EXECUTIVE SESSION:** Motion by Jeff Dickerson and seconded by Sandra Ogle at 12:31pm under personnel compensation of a public employee.

Roll Call Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

**EXIT EXECUTIVE SESSION:** at 01:09pm with no decisions made.

## **CERTIFICATION OF ADDITIONAL REVENUE ADDITIONAL APPROPRIATIONS:**

EMA - EMA 091001 Workers Comp W91-07 \$298.58.

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

## **FUND TRANSFER:**

DATA - \$114.07 from A01J02 Supplies to A01J07

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

**ADJOURNMENT:** Motion by Sandra Ogle and seconded by Jeff Dickerson to adjourn.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

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Kaula Funk, Clerk

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Board of Hocking County Commissioners

## **COMMISSIONERS MEETING MAY 21, 2020**

This is to certify that the above is the true action taken by this Board of Hocking County Commissioners at a regular meeting of the Board held on May 21, 2020.

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Kaula Funk, Clerk

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Gary Waugh, President