

COMMISSIONERS MEETING MAY 28, 2020

The Board of Hocking County Commissioners met in regular session this 28th of May 2020 at 9:00am in the Common Pleas Courtroom with the following members present: Sandra Ogle, Jeff Dickerson, and Gary Waugh.

MEETING: The meeting was called to order by President Gary Waugh.

REOPENING DISCUSSION:

Commissioner Waugh discussed with elected officials and appointed authorities the procedures coming forth to the reopening of the courthouse on June 01, 2020. Commissioner Dickerson discussed the wearing of masks, or face coverings. Everybody will be required to wear a mask, including employees. Commissioner Waugh added the new elevator procedure of one family or person limit, and hourly cleans.

Auditor Ken Wilson asked about wearing masks while entering and exiting the building, and discussed his procedures within his office regarding face masks. Judge Moses added that it was his understanding that all personnel and public must wear a mask, including those employees within a shared office regardless of 6 ft apart or not. Treasurer Diane Sargent added that her employees are not required to wear a mask if they are behind their guard. Jody Walker with Job and Family Services discussed Job and Families reopening procedures, how they are handling mask, and if at any point they run out of proper PPE, the office will close for the time needed to re-establish supply. Commissioner Waugh added that this will be a trial and error because nobody has gone through this before.

Sheriff Lanny North asked if office holders will operate on their own terms or will the Courthouse be open all the way with full access, or appointments only again. Treasurer Diane Sargent said that it will be hard to limit the number of people with tax rush approaching, plus we need the revenue coming in. Commissioner Ogle read from a flyer provided by the Health Department that masks are required unless alone in an office, and her opinion is that they be required at the front door to be worn the whole time you are within the Courthouse.

Major Caleb Moritz expressed concern about the Deputy Sheriff's in front of the Courthouse guarding. IT will be extremely difficult for them to keep track of who is going where, and if that department is accepting public at this time. Major Moritz recommends a policy straight across the board that everyone follows. Commissioner Dickerson agrees with the Major.

Recorder Sandy Hunt discussed her fears with such a small space, and she feels she needs to stay with appointments only to limit the number of individuals performing searches.

Treasurer Diane Sargent added that she will put a sign up outside her office that all individuals must have a mask on before entering her office, if not required at the front door. Deputy Andy Evans added that adding a mask at the front door isn't going to alter the time of screening. That process is going to take time anyways due to making people stay 6 ft apart until an individual is finished going through the metal detector. Evans adds that he is unsure of what to do if an individual refuse to wear a mask though. Judge Moses replied to Evans that we can refuse for them to enter, but there is grey area with HIPAA. There will be a bigger problem if an individual may contact COVID in the Treasurer's office and wipes out all of the Treasurer's office for 2 weeks.

Major Caleb Moritz added for clarification that there would be a clear policy about masks, that the public must enter with a mask and exit with the mask, not taking it off at any point while within the Courthouse. Judge Moses added that employees must wear masks as well, unless in an office alone.

Commissioner Ogle discussing making a motion that all individuals, public and employees, must wear a mask unless in an office by themselves.

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Clerk of Courts Sharon Edwards discussed how her office will be busy since the BMV is opened now, and that she has a number system they will use in correlation to the Deputy guards up front.

Judge Savings asked if departments should give the front door their masks for the public then. Major Caleb Moritz replied yes, if masks are being required at the front door it wouldn't matter to keep a supply within your office since the public must already have a mask on at that point. Judge Savings asked if the Courthouse could limit the number of people within the Courthouse in general. Major replied yes, but that would be extremely difficult keeping track.

Motion by Jeff Dickerson to take a 10-minute recess.

Commissioner Ogle wanted to discuss before the recess the budget crisis. Commissioner Ogle spoke to all the elected officials appointed authority personnel present of the 5 budgets the Commissioners are unable to touch for budget cuts, that if they're able to reevaluate their budget and help the General Fund out, that would be greatly appreciated.

Judge Moses asked if funding will be coming available for Local Government. Auditor Ken Wilson replied that the funding is sitting at the Capital, waiting to be certified amounts.

RECESS: Motion by Jeff Dickerson and seconded by Gary Waugh to take a 10-minute recess at 8:53 am.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

END RECESS: at 09:53am with no action taken.

MINUTES: Motion by Sandra Ogle and seconded by Jeff Dickerson to approve April 30th minutes.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

AGENDA: Motion by Jeff Dickerson and seconded by Sandra Ogle to add Jody Walker to the agenda at 09:54am.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve the agenda.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

BILLS: The following bills were presented before approval and examination:

<u>Name</u>	<u>No.</u>	<u>Purpose</u>	<u>Amount</u>
Government Forms & Supplies	1486	Comm. Journal – Comm.	320.00
Brian Wyskiver	1487	Graduation Coins – Municipal	52.00
Edwards Heating and Cooling	1488	Maintenance/Repairs – Municipal	197.00
Stantec	1489	EPA Laon Rockbridge – Comm.	608.49
Barnes Advertising	1490	Billboard – Prosecutor SVAA	1050.00
Office City Express	1491	Brother Toner – Auditor	111.90
Modern Office	1492	Copier Maint. – Auditor	265.04
Gordon Flesch	1493	Copier Maint. – Auditor	53.00
US Bank Equipment Finance	1494	New Copier Lease – BOE	203.92
OAEO Jody O' Brien	1495	2020 OAEO Dues – BOE	916.00
Tri- County Termite and Pest	1496	Mice – Comm. Courthouse	45.00
Frontier	1497	Service – Comm.	115.62
Columbia Gas	1498	Service – Comm.	1243.99

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AEP	1499	Service – Comm.	887.75
Valtech	1500	Long Distance Service – Comm.	228.72
ID Networks	1501	Annual Service Maint. – Sheriff	498.75
OSACVSC	1502	OSACVSC Dues – Veterans	375.00
Magdich Construction	1503	Removal and Placement of Concrete – Veterans	2760.00
Logan Daily News	1504	12-month Sub – Veterans	112.26
Various Vendors	1506	Public Defender – Comm.	3458.00
Animal Control & Care Academy	1507	Basic Certification – Dog and Kennel	550.00
Josh Givens	1508	Travel – Lodging Tax	46.40
SCI – Integrated	1509	Lifesize Teleconference – Municipal	3951.44
ID Networks Inc.	1510	Lifescan Maintenance – Municipal	498.75
Jay Patterson	1511	Jay Patterson Mediation Services- Common Pleas	331.50
Good Care	1512	Supplies for COVID – Common Pleas	190.00
ID Networks	1513	Maintenance for Live Scan – Common Pleas	498.75
Sprint	1514	Cell Phone – Municipal	551.28
A.G.T.	1515	Annual Subscription – Drafting	507.00
Gordon Flesch Company	1516	Copier Lease and Service – Law Library	99.61
Thomas-Reaters-West Payment Center	1517	Books and Online – Law Library	3227.34
Matthew Bender & Co.	1518	Books – Law Library	7822.29
ID Networks	1519	Live Scan – Juvenile	498.75
MASI	1520	Testing Materials – Sewer	91.75
IGS Energy	1521	Service – Comm.	115.51
AEP	1522	Service – Comm.	35.34
Office City Express	1523	Supplies – Prosecutor SVAA	276.84
Amazon	1524	StarTech – 911	37.15
Columbia Gas	1525	Service – 911	60.40
ValTech	1526	Service – 911	64.61
Brianna Doerr	1527	Reimb. EMS – EMS	75.00
Columbia Gas	1528	Monthly Gas – SHSC	87.57
Athens-Hocking- Co. Recycling Center	1529	SHEWC Trash – SHSC	25.00
Madison Energy Cooperative	1530	Gas Service – SHSC	25.48
ValTech	1531	Long Distance – SHSC	18.31
AEP	1532	Monthly Electric – SHSC	573.48
Hocking Hills Laser Engraving	1533	Senior Day Package – SHSC	128.23
Danielle Arnett	1534	Exercise Class – SHSC	300.00
South Central Power	1535	Laurelville Electric Service – SHSC	73.00
Office City Express	1536	Supplies through the end of Septemeber – Prosecutor Victim	31.99

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Office City Express	1537	Supplies – Prosecutor	233.46
Glacier Moutain	1538	Monthly Water – Prosecutor	10.00
Mar-Zane, Inc.	1539	Various Materials – Auto	157.68
Columbia Gas of Ohio	1540	Service – Auto	63.71
AEP	1541	Service – Auto	51.09
Vivial Media, LLC	1542	Website – Auto	199.00
Jims Concrete	1543	Concrete – Auto	4870.48
Jims Concrete	1544	Concrete – Auto	5851.45
B& R Reinforcing	1545	Rebar – Auto	1590.00

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve the bills.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

EXECUTIVE SESSION: Motion by Jeff Dickerson and seconded by Sandra Ogle with Jody Walker at 09:54 am under personnel compensation of a public employee.

Roll Call Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

FOR THE RECORD: Motion by Jeff Dickerson and seconded by Sandra Ogle to rescind the previous motion.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

EXECUTIVE SESSION: Motion by Jeff Dickerson and seconded by Sandra Ogle with Jody Walker, Ben Fickel, and Ken Wilson at 09:56 am under personnel compensation of a public employee.

Roll Call Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

EXIT EXECUTIVE SESSION: at 10:27 am with no decisions made.

BUDGET COMMISSION UPDATE:

Hocking County Auditor Ken Wilson, Prosecutor Ben Fickel, and Treasurer Diane Sargent provided an update from the Budget Commission meeting. Auditor Ken Wilson presented the Commissioners with spreadsheets with information regarding a project carry over amount, tax revenue, expenditures, and expected revenue.

Treasurer Diane Sargent requested the Commissioners consider individual office needs while making cuts, and to reconsider cuts across the boards.

EXECUTIVE SESSION: Motion by Jeff Dickerson and seconded by Sandra Ogle with Major Caleb Moritz, Prosecutor Ben Fickel, EMA Director Cesalie Gustafson, Sheriff Lanny North, and Deputy Andy Evans at 10:59am.

Roll Call Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

END EXECUTIVE SESSION: at 11:18am with no decisions made.

GENERAL BUSINESS: Motion by Sandra Ogle and seconded by Jeff Dickerson to return to General Business at 11:18am

GRANT:

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve the President's signature on a subgrant with 911 to upgrade the CAD system.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

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CERTIFICATION OF ADDITIONAL REVENUE ADDITIONAL APPROPRIATIONS:

Prosecutor VOCA - G2 VOCA Workers Comp TT62-02B \$808.80

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

APPROPRIATION TRANSFER:

Common Pleas - \$1,000.00 from Misc. Special Projects D48-04 to COVID-19 D48-07

Engineer - \$74,000.00 from Notes Interest K02-23 to Grants K02-19; \$91,500.00 from Road MTLs K02-12 to Grants K02-19

Motion by Jeff Dickerson and seconded by Sandra Ogle to approve.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Motion by Sandra Ogle and seconded by Jeff Dickerson to clarify the Fund Transfer from Tuesday for Data, was actually an Appropriation Transfer.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

ACCESS CONTROL:

Motion by Sandra Ogle and seconded by Jeff Dickerson to approve the upgrade for the access control for \$300.00.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

DISCUSSION:

Commissioner Ogle discussed that the issues in Murray City are being fixed.

Commissioner Ogle also discussed more on the budget, and would like to wait another month before making any decisions on budget cuts. Just monitor it this month, and be prepared for those cuts in the future.

Commissioner Waugh wanted the public and employees to know that the Courthouse is under a boil alert until further notice. Waugh added that he has received multiple personal requests to keep the live feed going even after the Courthouse opens to the public.

Motion by Sandra Ogle and seconded by Jeff Dickerson to continue the live feed on Facebook.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

RECESS: Motion by Sandra Ogle and seconded by Jeff Dickerson to recess until 12:45pm.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

RECONVENE: at 12:45pm.

RESOLUTION:

Commissioner Waugh read into the record the Resolution Regarding Reopening the Hocking County Courthouse. The Hocking County Courthouse shall reopen on Monday, June 1, 2020, with the following conditions:

1. All employees shall wear face coverings unless they are working in their own office, and pursuant to the policies enacted by their department heads;

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2. All non-employees' persons entering the Courthouse shall wear face coverings unless they can provide documentation showing that it is not permissible because of medical reasons;
3. All persons entering the Courthouse shall make every effort to maintain a 6-foot distance from other persons;
4. All persons entering the Courthouse shall expeditiously conduct their business and exit the Courthouse upon conclusion of their business;
5. Any person in violation of the above conditions shall be removed from the Courthouse by the Hocking County Sheriff.

Motion by Sandra Ogle and seconded by Jeff Dickerson to adopt the Resolution.

Roll Call Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

ADJOURNMENT: Motion by Jeff Dickerson and seconded by Sandra Ogle to adjourn.

Vote: Ogle, yea, Dickerson, yea, Waugh, yea.

Kaula Funk, Clerk

Board of Hocking County Commissioners

This is to certify that the above is the true action taken by this Board of Hocking County Commissioners at a regular meeting of the Board held on May 28, 2020.

Kaula Funk, Clerk

Gary Waugh, President