

MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

Invoice

Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100
Columbus, Ohio 43215
Phone: (614) 228-2663

Invoice No: 46444
Invoice Date: 10/31/2024
Customer ID: MISC-REVENUE

To:

Attn: Audie Wykle, Director
Hocking Regional Planning
93 West Hunter Street
Logan, Ohio 43138

FOR: Consultant Services - Hocking Regional Planning Program #10704

Invoice Total: \$1,000.00

Due Date: Upon Receipt

Billing Questions please contact:

Danielle Spencer

Accountant | T: 614.233.4195 | dspencer@morpc.org



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111 Liberty St., Suite 111
Columbus, Ohio 43215
www.morpc.org

MEMORANDUM OF AGREEMENT

March 14, 2024

Audie Wykle; Director
Hocking Regional Planning
93 West Hunter Street
Logan, Ohio 43138

Subject: Hocking Regional Planning Consultant Services Program Assistance – Countywide Zoning Code

Dear Mr. Wykle:

The Mid-Ohio Regional Planning Commission (MORPC) is able to provide assistance with the Request for Proposal (RFP) process for the Project outlined below on behalf of Hocking Regional Planning.

This contract and the terms herein, are intended to assist Hocking Regional Planning with the RFP process; including the formation of the request, advertising the request, evaluating proposals, and assisting with the final selection and project scoping.

Statement of Work: Hocking Regional Planning requests the assistance of MORPC Staff through the Consultant Services Program.

MORPC Staff will complete the following services and/or tasks for Hocking Regional Planning:

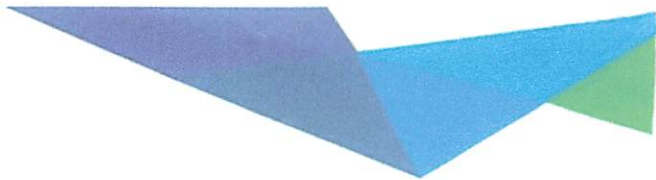
- The Creation of an RFP Document which outlines Hocking Regional Planning's Countywide Zoning project details, including:
 - Project Purpose
 - Scope of Services
 - Basic Components / Deliverables
 - Project Timeframe
 - Project Budget
- Advertisement of the RFP
 - Through MORPC's Consultant Services Program and RFP Webpages
- Initial scoring and reviews of Proposal Submissions from Prequalified Consultants
 - Including the selection of two to three Consultants to make presentations of their Proposals to a selection committee comprised of MORPC staff and representatives of the applicant community.
- The facilitation of final proposal scoring, and
- The facilitation of a Project Scoping Meeting where final details to be included in a contract will be negotiated.

William Murdock, AICP
Executive Director

Chris Amorose Grooms
Chair

Michelle Crandall
Vice Chair

Ben Kessler
Secretary



Terms:

- *Beginning on the date coincident with receipt of this signed/executed MOA to and ending with the date coincident with the Project Scoping meeting between Hocking Regional Planning and the selected consultant.*
 - *Approximately March 25th to June 28th, 2024*
- \$1,000 administrative fee, paid to MORPC within 30-days of contract initiation.

Completion and Cancellation: This contract shall end on approximately June 28th, 2024. Contract may be cancelled prior to completion of the Scope of Work within 30 days of mutually agreed upon terms.

We look forward to working with you on the RFP Process for Hocking Regional Planning's Countywide Zoning project. If this Statement of Work and Compensation meets your approval, please authorize with your signature below. Should you have any questions or need additional information, please contact Jonathan Miller at jmiller@morpc.org or (614) 233-4219.

Kind Regards,

William Murdock
William Murdock (Mar 19, 2024 10:24 EDT)

Mar 19, 2024

William Murdock, Executive Director; MORPC

Date

Acceptance and Authorization to Proceed:



Name, Title; Organization *Commissioner* *4-4-24* Date

