

# Hocking County Board of Commissioners / Township Board of Trustees of Hocking County, Ohio

Monthly Lodging Excise Tax Return For the Month of \_\_\_\_\_

Lodging Business Name \_\_\_\_\_

Lodging Business Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

- 1. GROSS ROOM SALES FOR THE MONTH.....\$ \_\_\_\_\_ 1
- 2. EXEMPT SALES NON-TRANSIENT GUESTS.....\$ \_\_\_\_\_ 2
- 3. NET TAXABLE SALES (Line 1 less Line 2) .....\$ \_\_\_\_\_ 3
- 4. COUNTY TAX DUE (Enter 3% of Line 3).....\$ \_\_\_\_\_ 4
- 5. COUNTY LATE CHARGE (If applicable) 10% OF LINE 4 .....\$ \_\_\_\_\_ 5
- 6. COUNTY TOTAL TAX DUE HOCKING CO TREASURER (Total Lines 4/5).....\$ \_\_\_\_\_ 6
- 7. TOWNSHIP TAX DUE (Enter 3% of Line 3).....\$ \_\_\_\_\_ 7
- 8. TOWNSHIP LATE CHARGE (If applicable) 10% OF LINE 7 .....\$ \_\_\_\_\_ 8
- 9. TOTAL TAX DUE (YOUR) TOWNSHIP FISCAL OFFICER.....\$ \_\_\_\_\_ 9

The tax is due and payable to the County Lodging Tax Administrator and Township Fiscal Officer on or before the last day of the month following the month for which this return is made. To meet this requirement, the tax return and payment must be mailed with a dated postmark, the postmark must be dated on or before the last day of the month following the month for which the return is made. For all other delivery forms the tax return and payment must be received on or before the last business day of the month following the month for which the return is made. The Delinquent tax is subject to a penalty of 10% of the net monthly lodging tax due.

Do not include in gross receipts the rental received from any guest staying more than 30 consecutive days. Repeated late payers could be subject to an additional interest charge.

I declare that the information contained in this return, to the best of my knowledge, is true, correct and complete.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Make Line 6 Amount Payable to:  
**HOCKING COUNTY TREASURER**

Make and Forward Line 9 Payment and Form to:  
**(Your ) TOWNSHIP FISCAL OFFICER**

Forward payment and lodging tax form to:  
**HOCKING CO. LODGING TAX ADMINISTRATOR  
93 WEST HUNTER STREET  
LOGAN, OHIO 43138**